

## STOCKPORT ACADEMY 2010 - 2011

There will be a number of changes from September 2010, most notably the change from a College structure to a more traditional Year group structure. All students will be in year groups during registration and all assemblies. Below is a list of the Year Directors and tutor teams for each year group:

	Year Director	Tutor Team
Year 7	Ms L Ackers	Ms C Crawshaw, Miss E Mills, Ms L Mitchell, Mr P Stonehouse, Ms R Pavey, Mrs S McDonald
Year 8	Ms S Drew	Miss A Jakubowski, Miss C Jones, Miss C Wilkes, Mr D Campbell, Mrs E Gates, Mr J Cross
Year 9	Mrs S Madden	Miss C Hankinson, Ms H Lunt, Mrs H Maguire, Ms J Harcup, Ms J Lomas, Mr S Mackreth, Mr W Maddock
Year 10	Mr L Moore	Miss E Evans, Ms G Boyle, Mrs J Foy, Mrs R Assoon
Year 11	Mr P Whitehead (SLT)	Mr A Mir, Mr J Tommony, Miss N Sumner, Mrs S Akhtar, Mrs S Holt

Students in Year 8 to Year 11 are due back in the academy on:

**Wednesday 8<sup>th</sup> September at 8.45am.**

Our new Year 7 students are required to attend the academy on the afternoon of **Tuesday 7<sup>th</sup> September from 1.30pm – 3.00pm** in full school uniform. Their new ties will be provided free of charge during the afternoon and details regarding timetables, lunchtime procedures and lockers will be given.

**The school day:**

**Students to arrive no later than 8.45am**

Registration	Period 1	Period 2	Break	Period 3	Period 4	Tutor Time
8.50 - 8.55	8.55 - 9.45	9.45 - 10.35	10.35-10.50	10.50-11.40	11.40-12.30	12.30-12.50
Lunch	Period 5	Period 6				
12.50-13.30	13.30-14.20	14.20-15.10				

### **Start of the day:**

Please encourage your child to be considerate towards other people on the pavements and on the buses, as they not only represent your family, but also the school community. Stockport Academy will be judged by our students' behaviour.

On the journey to and from school it is required that students wear the correct uniform, as again they represent Stockport Academy.

Your child should be in school, at the latest, by 8.45 am to organise themselves for lessons before registration. If your child arrives after 8.50 am, they are considered late and will incur a 30 minute lunch time detention held on the same day. Prompt timekeeping and organisation are important to your child's future success.

### **End of the day:**

At the end of the afternoon, your child will be encouraged to check that they have everything they need to do their homework. Again, please encourage your child to be responsible on the way home from Stockport Academy. If your child is to attend after-school clubs, please ensure that adequate transport is arranged.

### **Homework:**

You can find the provisional homework timetable on the website.

Your child will be given a student planner in which they will be expected to record the homework set for each subject area.

It is vital that your child uses the student planner on a daily basis, and the planner must be out on their desk during every lesson. Homework that is set during the lesson must be recorded, i.e. what is set and on what date it is due back in school. Also, where no homework is required, this must also be recorded for an accurate picture.

Your child's Form Tutor will examine and sign the planner on a weekly basis and we would like you to do the same. **Parents are expected to sign the planner once a week.** The planner can also be used as a means of communication with the Form Tutor and the academy.

### **If your child is having difficulties in a subject:**

Initially they can speak to their Form Tutor who will liaise with the relevant member of staff. Alternatively, please feel free to contact your child's subject staff directly. If there is a sensitive issue you would like to discuss, you should contact the Head of Year.

### **Attendance:**

It is expected that all students will have a **100%** attendance record. We discourage any absences during term time, as it will affect your child's progress and future success.

Attendance is monitored closely by the Head of Year and the Assistant Principal with responsibility for attendance who will contact you to discuss any issues. They will also work closely with the Education Welfare Service if required.

### **Return from Absence:**

If your child has been absent for any reason, you must send in a letter to the Form Tutor on the day they return, covering the reason for the absence.

### **What to do if your child is absent or has an appointment:**

If your child is ill, please contact the Attendance Officer on **0161 286 0330** before **9.30am** on each day of absence. Please leave the student's name, their Form Group, your name and the reason for absence. Alternatively, you can email **pat.baldwin-teleki@stockport-academy.org** on each day of absence.

If your child has a dental or medical appointment, where possible please arrange these for outside school hours. If appointments are within school hours, please forward a letter of request or appointment card detailing the absence, prior to the absence taking place to your child's Form Tutor.

### **Holidays:**

In line with Government guidelines we do not authorise requests for holidays during term time. These absences are closely monitored by the Education Welfare Service and may be liable to an Education Penalty fine. Therefore, please try where possible to take holidays outside of term time. If this is not possible, then the absence will be recorded as unauthorised.

For any holiday request within term time, please write to the Principal stating the reason for the request. The facts will be considered on an individual basis.

### **Punctuality:**

Students must arrive at the academy by **8.45 am** for the start of registration at **8.50 am**. If they arrive after this time they must sign in with the Attendance Officer who will mark the register for them. They will be issued with a half hour lunch time detention on the day they are late.

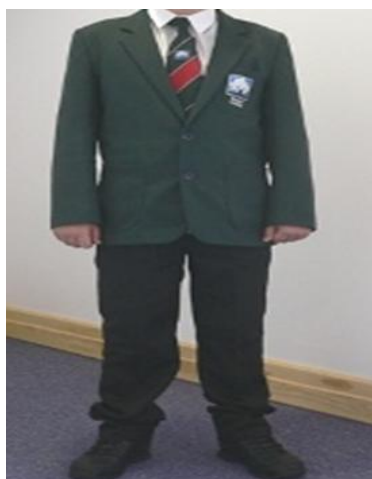
It is essential that all students register in form, or with the Attendance Officer if late, as we use an automated system that will send you texts and calls to inform you of a non-registered student. These usually go out no later than **10.30 am** each day.

Students who arrive after **9.30 am** will have this registered as 'Late arrival after registers close' therefore marked as unauthorised attendance for that period.

## Academy Uniform and Equipment:

It is essential that your child wears the correct uniform and footwear on each day at the academy.

<b>BOYS:</b>	<b>GIRLS:</b>
Black school trousers	Black tailored school trousers OR knee length skirt
White shirt	White shirt
Stockport Academy blazer	Stockport Academy blazer
Stockport Academy tie	Stockport Academy tie
Academy green jumper (optional)	Academy green jumper (optional)
Plain socks – no fluorescent colours	Plain black tights/plain socks – no fluorescent colours/no leggings
Plain black school shoes NOT trainers, canvas pumps, or boots	Plain black school shoes NOT trainers, canvas pumps, dolly shoes without a strap, or boots
<b>PE KIT:</b>	<b>PE KIT:</b>
Green polo shirt with logo	Green polo shirt with logo
Black shorts	Black shorts
Trainers	Trainers
Black tracksuit (optional)	Black tracksuit (optional)



**Acceptable  
Male Shoes**



**Acceptable  
Female Shoes**



### **6th Form Expectations:**

Our 6<sup>th</sup> form students do not have an official uniform but are required to dress in a manner that is smart and suitable for learning.

Please make sure that your child comes to school with a school bag that is large enough to carry books and equipment. Small handbags are unacceptable.



Our uniform supplier is "Davensport" who are based in Davenport, the contact details are below:

Davensport Ltd, 98 Bramhall Lane, Davenport, Stockport SK2 6JG Tel: 0161 483 3005  
Fax: 0161 456 7653

E-mail: [info@davensport.com](mailto:info@davensport.com) Website: [www.davensport.com](http://www.davensport.com)

Opening Hours are: Monday to Friday 9.30am – 5.00pm; Saturday 10.00am – 4.00pm;  
Sunday – CLOSED

### **Make – up:**

Stockport Academy has a no make-up policy for students in Years 7 – 11. If make-up is obvious, students will be required to remove it.

## Equipment:

Students will all have at least 8 different teachers and they will need the right equipment for various subjects. It is important that your child gets organised the night before.

<b>Essential Equipment</b>
1. Large school bag
2. Planner – provided by the academy, with a timetable attached
3. Pencil case
4. 2 to 3 black/blue writing pens, pencils, coloured crayons, rubber and sharpener
5. Ruler, compass, protractor and right angled triangle
6. Calculator
7. P.E. Kit

## Jewellery:

Please note that **we do not allow any jewellery** and all students will be asked to remove jewellery that is being worn at school. This includes earrings when ears have recently been pierced – we do not allow these to be covered with dressings. We cannot accept responsibility for any items of jewellery lost or stolen.

Mobile Telephones / Music players / Earphones are not allowed to be used within the building. Mobile telephones must be turned off and kept within blazers or bags.

If a student is seen using any of these within the building they will be confiscated and must be collected at the end of the week by a parent or carer.

## Lockers:

Lockers will be issued to new students in Year 7 on the 7<sup>th</sup> September. These are to be used for storing bulky items that are not needed immediately. It is not advisable to store personal or valuable items in lockers. If your child needs to collect something from their locker they can do so five minutes before morning registration, five minutes before the end of break or five minutes before the end of lunch time. A personal code will be issued to students to gain access to their lockers. Please advise your child not to share this code with anyone else. If forgotten the code can be given out by the Head of Year to the identified student for that locker. We cannot accept responsibility for lost or stolen personal possessions.

## **Behaviour:**

Stockport Academy wants all students to have a positive focus on **PRIDE** and **BEHAVIOUR** and by doing so they will achieve **SUCCESS** in all that they do. Our rules and expectations have to be followed by everyone, so that students feel safe, make progress and are happy. It also enables teachers to teach so that all students can be effective learners. Good behaviour is an expectation by all staff and most importantly student feedback highlights this as the most important feature of what they want to see in the academy.

To encourage students to behave and work hard the academy has setup the '**Stockport Academy Saver**', a virtual bank where students gain credits or get debited based on the rules set out in the Stockport Academy Charter. Students will be provided with a list of rewards and the number of credits required to obtain them. Getting into debit will lead to sanctions including detentions, monitoring cards, parental meetings, agreed targets and in the most serious cases fixed term exclusions. Further information will be provided as the system is developed and as parents you will soon be able to monitor your child's behaviour account online.

## **Rewards/Sanctions:**

At Stockport Academy our four rules that govern the way we do things are:

1. All students will act with courtesy and consideration towards others and towards the environment at all times.
2. All students will, without refusal or objection, follow any instruction given by any member of staff at all times.
3. All students will wear the Stockport Academy uniform with pride.
4. All students will work to achieve their personal best in all that they do.

When in credit, students will be able to cash in the credits for a range of rewards throughout the year. When in debit, there will be a range of sanctions dependent upon the number and previous sanctions that the student has undertaken.

## Important Dates for the Academic Year 2010/2011

<b>Term</b>	<b>Academy Opens</b>	<b>Academy Closes</b>
<b>Autumn</b>	<b>7<sup>th</sup> September (Year 7 only)</b>	
	<b>8<sup>th</sup> September (All years)</b>	<b>22<sup>nd</sup> October</b>
	<b>Half-Term Holiday 25<sup>th</sup> – 29<sup>th</sup> October 2010</b>	
	<b>Monday 1<sup>st</sup> November 2010</b>	<b>Wednesday 22<sup>nd</sup> December 2010 (early closure at lunchtime)</b>
	<b>Christmas Holiday 23<sup>rd</sup> December 2010 – 4<sup>th</sup> January 2011</b>	
<b>Spring</b>	<b>Wednesday 5<sup>th</sup> January 2011</b>	<b>Friday 18<sup>th</sup> February 2011</b>
	<b>Half-Term Holiday 21<sup>st</sup> – 25<sup>th</sup> February 2011</b>	
	<b>Monday 28<sup>th</sup> February 2011</b>	<b>Thursday 7<sup>th</sup> April 2011</b>
	<b>Easter Holiday 8<sup>th</sup> April – 25<sup>th</sup> April 2011</b>	
<b>Summer</b>	<b>Tuesday 26<sup>th</sup> April 2011</b>	<b>Friday 27<sup>th</sup> May 2011</b>
	<b>Half-Term Holiday 30<sup>th</sup> May – 3<sup>rd</sup> June 2011</b>	
	<b>Monday 6<sup>th</sup> June 2011</b>	<b>Friday 22<sup>nd</sup> July 2011 (early closure at lunchtime)</b>
<b>Public Holidays</b>	Good Friday – 22 <sup>nd</sup> April 2011 Easter Monday – 25 <sup>th</sup> April 2011 May Day – 2 <sup>nd</sup> May 2011 Spring Bank Holiday – 30 <sup>th</sup> May 2011	
<b>Inset Days</b>	Monday 6 <sup>th</sup> September 2010 and Tuesday 7 <sup>th</sup> September 2010 Friday 26 <sup>th</sup> November 2010 Tuesday 4 <sup>th</sup> January 2011 Friday 8 <sup>th</sup> April 2011	
<b>Open Evenings</b>	Wednesday 29 <sup>th</sup> September - Year 6 Open Evening 6pm – 8pm (Half day closing - 12.50pm) Thursday 21 <sup>st</sup> October – 6 <sup>th</sup> Form Open Evening 6pm – 8pm	